

**Berkshire Free Library  
Meeting of the Board of Trustees  
at the Berkshire Free Library  
November 11, 2025**

**Present:** Carol Leigh, Janice Merrill, Carol Cox, Fran Miller, John Stoughton, Graeme Brilliant and Sue Ford.

The meeting was called to order at 10:07 AM by President John Stoughton. The Agenda was changed to include under New Business the Overdrive payment due to FLLS.

**REPORTS**

**Secretary:** Minutes of the October 14<sup>th</sup> meeting were reviewed. There were no changes as presented.

**Treasurer:** Carol L noted the fundraising amount for October was good. She got gift cards for Peggy Davis, the snow shoveler for the winter. Bill of \$430 from Bret for mowing. She asked how we plan to make up the \$2,500 from annual book sales and \$1,200 annually from online sales since our budget includes these fund raisers.

**Director:** Fran reported the Tioga Downs Gran took 12 hours to complete plus Carol Leigh's part but they requested \$10,175. The coat giveaway was successful and those left over were taken to Richford's Kids Club. Thanks to Mindy Moniz and Victoria Writenour for giving crafts, socks and books along with wrapping the coats in ribbon from the Vestal Elks Club. Fran reported Roblox will not be allowed on the library computers, and Fran monitors the teens. Irene comes in at 10 AM for Story Time weekly. TCPL Friends gave \$960 for large print books. Fran will ask if they sell valuable used books on eBay since we have a Nathan Fawcett in the safe. The annual report to the NYSPL is no longer being done by Baker & Taylor since they have gone out of business and the new plan is not yet decided. The Community Foundation grant is due December 7 and we will ask for books for kids and adults. At the Dec. 7 Santa workshop at the Fire Hall from 2-4 PM Fran will give away used books.

Sue Ford moved and Carol Cox seconded a motion to accept the above reports as presented. The motion carried unanimously.

**OLD BUSINESS**

Grants – under Director's report

Online Book Sales/Book Sales – Graeme said there are about 5-10 books per week to put online for sale. He cannot do that any longer but is willing to package and mail them at the Post Office. We are unable to hold book sales until we find a volunteer to organize and work them. Maybe there is an Americorps worker to do the online sales. Books that are no longer viable will be put in the dumpster at the Fire Hall. Cody with the Tioga County prison workers may be able to help when we have a workday. He would like to have any Bibles.

Building Updates – Design Connect will not be voted on until we know the tax levy will be obtained.

School Budget Status – Each of us should take around a petition to get signatures and talk about the library plans and the tax levy vote. Nancy may help word the petition.

**NEW BUSINESS**

Winter coat giveaway – under Director's report.

Overdrive – The amount requested is \$367.25. Sue Ford moved and Carol Cox seconded we pay that amount for past use of Overdrive. The motion carried unanimously.

**ROUND TABLE**

Richford Congregational Church invites everyone to a "Thankfulness Hymnsing" on Saturday after Thanksgiving at 6 PM. Groups are welcome to sing specials.

There being no further business to conduct, Sue Ford moved we adjourn, Carol Cox seconded the motion and it passed unanimously.

Respectfully,

Janice Merrill, Secretary