

**Berkshire Free Library  
Meeting of the Board of Trustees  
at the Berkshire Free Library  
May 13, 2025**

**Present:** Carol Leigh, Nancy Lohmann, John Stoughton, Brenda Yaples, Janice Merrill, Carol Cox, and guests Sue Ford and Mike Sheldon.

The meeting was called to order at 10:00 AM by President John Stoughton. There were no changes to the Agenda.

**REPORTS**

**Secretary:** Minutes of the April 8, 2025 meeting were read. No changes were requested.

**Treasurer:** Reports were reviewed. Carol noted that she had paid the land tax bill. She has not yet received word from Graeme on the online book sales figures so she will see if ABE will send her the report monthly rather than funneling through Graeme. Carol reported the FL mini grant had just been received, as well as the Visions grant for the Blueberry & Book festival and one from Triad Foundation.

**Director:** Fran's report was read. Sue suggested that SUNY Cortland and perhaps the Owego Police departments might be willing to bring their K-9 dogs to a Summer Reading program. We all agreed we wanted the Blueberry & Book festival information on the back of the school flyer sent out for summer program.

There being no further questions on the above reports, Nancy moved and Brenda seconded approval of the reports as presented. The motion was unanimously approved.

**OLD BUSINESS**

**Grants** covered under Treasurer's and Director's reports.

**Online Book Sales/Book Sale** covered under Treasurer report.

**Building updates:** Mike Sheldon distributed updated plans for the renovation of the Library including outside façade with the proposed changes. Trustees reviewed the plans, and await historical approval.

**Blueberry & Books:** Plans are moving along, more ads and vendors being received, though none via Square Up in the past month, Carol reported. To date we have 17 baskets ready to go, all wrapped up. Carol Cox reported one Amish family will be coming and require one table. Janice suggested the authors be tabled under the trees where it is more comfortable.

**Sexual Harassment Training:** Individual Trustees need to complete the training on their own.

**NEW BUSINESS**

**Spaghetti Supper by Congregational Church in Support of Library** will be held May 31 from 4 to 6:30 at the Church. A volunteer signup sheet was circulated for help in preparation. Several volunteered. A simultaneous Bake Sale will be held and Richford Congregational will help with the baking items. Janice suggested we make and display a large tri-fold posterboard with the information from Margaret Nichols' flyer at the Spaghetti Supper so folks know what we do.

**ROUND TABLE:** No one had anything to add.

There being no further business to conduct, Nancy moved for adjournment, Brenda seconded the motion, and it carried unanimously.

Respectfully submitted,  
Janice Merrill, Secretary