

**Berkshire Free Library  
Board of Trustees Meeting – October 14, 2024  
held at the Berkshire Free Library**

Present: Carol Cox, Janice Merrill, Graeme Brilliant, Carol Leigh, Fran Miller, Nancy Lohmann, Brenda Yaples, and Lisa Michaud.

**Call to order** at 3:30 PM by VP Carol Cox. No additions to Agenda.

**REPORTS**

**Secretary's Report** – Minutes of the September meeting were read. No changes were requested.

**Treasurer's Report** – Carol reported money from the Apple Festival book sale has not been counted yet. Fund raising letter received \$3,565 of the \$5,000 goal, along with whatever has been received via Square. We received donations in memory of Richard Perry whose memorial service was held yesterday. We received \$951 dividend from the Patch Fund stock which comes quarterly. There will be Boscov's coupon money and pumpkin sales money coming in shortly as well.

**Director's Report** – Fran noted there were over a thousand checkouts last month!

Old Business: She reported construction money from FLLS went to 5 libraries, with Hazard Lib taking half the total available. Brenda and Fran are also attending the FLLS Annual meeting. We will receive \$760 from the Friends of the TCPL, to be used for large print books.

New Business: Floyd Hooker grant is difficult to apply for, but we did so for \$3,089 for kids reading help and Kelso Conflict Management program. Probation workers from county will come 11/2 to finish gardens. Graeme will take leaves for mulch. The Tuesday morning program serves the Tioga Tompkins Cortland Counties Racker Center for reading books on computer. They arrive via county vans. There is a baby changing table in the Library bathroom now. Vestal Elks Club coat and shoe distribution is delayed but will be held at the Community Hall. Reminder of 10/24 Meet and Greet of FLLS trustees in Varna, 5:30-7pm.

Carol Cox called for acceptance of the 3 foregoing reports and Graeme so moved, Brenda seconded and the motion was unanimously approved.

**OLD BUSINESS**

Grants: covered under Director's report.

Online Book Sales: \$78. Carol will make a separate line item for online vs. book sales.

Building Updates: We looked at the drawings of proposed changes and after we had some questions we decided maybe Mike Sheldon could come help us answer them since he likely drew the plans. Janice will ask.

Festival Updates: Potato Festival and Apple Festival book sales went well. We made between \$500-\$600 resulting in about 15-20 boxes of books not coming back to the Library!

Website: huge improvement, looks good.

**NEW BUSINESS**

Upcoming events: Halloween will be at the Library, Mrs. Bioce is doing something in town, the Church is having crafts and candy, Fire Department not participating this year.

Christmas trees: Available for \$45 with \$10 of that going to the Helping Hands Food Pantry. Lisa moved and Brenda seconded a motion for the Library to purchase one for the display, and it was unanimously approved.

**ROUND TABLE**

No one had anything to report.

There being no further business to conduct, Nancy moved and Janice seconded for adjournment, unanimous.

Respectfully submitted, Janice Merrill, Secretary