

**Berkshire Free Library
Board of Trustees Meeting – June 8, 2023
held at the Berkshire Free Library**

Present: Fran Miller, Nancy Lohmann, John Stoughton, Don Murch, Carol Leigh, Graeme Brilliant, Darlene Wait, Janice Merrill, Carol Cox, Barbara Schwartz and guests Brenda Yapple and George Lohmann.

The meeting was called to order at 3:35 PM. John asked for any additions to the Agenda, and to New Business was added renewing the CD and a new policy required by NYSL.

Reports:

Secretary – Minutes of the May meeting were read and John noted in the festival listings that the grant we would seek was from NBT, not Visions. No other changes were needed.

Treasurer – Reports were distributed and Carol Leigh noted online book sales have netted \$1,800 so far this year. The Board expressed appreciation to Graeme on this endeavor! She noted a slight credit on the fuel bill, so budget is good. There were no further questions.

Director – Fran reported summer program theme is All Together Now, to be held July 11 through August 22. She shared letters of Bullet Aid programs reported to our Senators – very nice! She reviewed the grants and added Family Literacy Grant for \$850 will be used and reimbursed in September for childrens' books. Orchestra of the Southern Tier will again perform at both Richford and Berkshire. Graeme noted that someone from the Freeville Festival asked if we could do a book sale for them September 9 and he accepted!

There being no further questions, Darlene moved and Graeme seconded approval of the reports as corrected.

Old Business:

Grants and online book sales were covered above.

Blueberry Festival

- Ice Cream truck from Whitney Point will not be coming after all. After discussion, Janice said she thought the Kids' Club in Richford would be able to run the ice cream booth, so Carol will order from Hollenbeck's ShurSave and search for the best price/amount of cones. Fifty bowls and spoons will be purchased and more napkins. After expenses are paid, the proceeds will belong to the Kids Club. The Richford church has two freezers available to hold the tubs until the festival if needed.
- Janice reported Lamberts food truck will come to the festival after working it out with the fire dept. Carol reported the Auxiliary were planning to sell pulled pork and mac salad. Firemen selling hot dogs and hamburgers.
- George inquired if the town of Berkshire 10x10' tent could be used by the Tioga County Health dept for a presentation on sun safety. No one else needed it, so that will happen.
- There will be a follow-up meeting for the festival on June 29 at 10 AM.
- Someone needs to pick up the donation from Annie's in Newark Valley the morning of the festival.
- Boscov's discount cards will be available for sale for \$5 at the raffle basket table, proceeds to the Library.

- There are 27 raffle baskets so far, Brenda Yaple, Karen McNally and 5 people will help with the baskets in the morning. They meet Saturdays to put together the baskets.
- Beasley's will bring maple syrup to Carol along with a raffle basket donation.
- A picture of the bookshelves and cats quilt will be put in an upright holder for the raffle.
- They need some larger baskets.
- A worker list was circulated to move boxes of books the Thursday before the festival.
- Janice will ask Curt Northrop to have the Scouts set up the borrowed Richford Historic Society tent. Community Hall has spare tables that Fran will ask if we can use for people to sit while eating outside under the tent, although the fire dept hall will also be available.

New Business:

Carol reported interest rate on CDs at Visions is 4.5%. After discussion, Darlene moved we take \$15,000 from NBT and purchase a CD. Nancy seconded the motion which was unanimously approved.

Janice reviewed the email from FLLS regarding a new required policy, "Policy on the Rights of Employees to Express Breast Milk." After discussion, Janice moved that we adopt the policy as presented by FLLS. Graeme seconded and the motion passed unanimously.

There being no further business or discussions required, Nancy moved and Darlene seconded a motion to adjourn the meeting. Motion passed unanimously.

Respectfully,

Janice Merrill, Secretary